

EAST COUNTY FIRE & RESCUE

Regular Board of Fire Commissioners Meeting

February 17, 2009

CALL TO ORDER:

The meeting was called to order by Chairman Gary Larson at 7:00 PM at Station 1-4

The following were in attendance: Greg Cox, Harry Goodnight, Gary Larson, Victor Rasmussen; Scott Koehler, Bob Jacobs; and Brad Baldwin.

AGENDA ADJUSTMENTS:

Commissioner Larson sought adjustments to the agenda.

There were none.

CONSENT AGENDA:

- Approval of Minutes:
 - February 3, 2009 Local BVFF&ROs Meeting Minutes
 - February 3, 2009 Regular Board Meeting Minutes
- Approval of February 17, 2009 Financial Report
- Excuse Commissioners Clancy

MOTION (by Cox): To approve the Consent Agenda. SECONDED by Rasmussen. Passed Unanimously.

OPEN TO THE PUBLIC:

There was no public comment.

CORRESPONDENCE:

UASI—The Federal Government will be issuing information, shortly, about Stimulus Package funds that will be earmarked for Public Safety projects. Staff will monitor future announcements.

REPORTS OF OFFICERS:

The following has occurred since the last Regular Board Meeting:

<u>Total Calls</u>		<u>Projected:</u>
FY2007	1.65 Calls/day	605/year
FY2008	1.70 Calls/day	623/year
<u>FY2009</u>		
74 Calls	1.54 Calls/day	562/year

Calls that have occurred since the last Regular Board Meeting:

- 8 EMS
- 2 Brush/Grass Fire
- 1 MVA—Non-Injury (with Fire District #3)
- 1 Structure Fire (with Camas Fire—2 Engines and 1 Rehab)

Preparation Underway for Possible Award of Assistance to Fire Fighters Grant Award
Working on FY2009 Fire Prevention Grant Application
Talked/Met with Camas Fire Chief Leo Leon Several Times Regarding Shared Services Issues
Provided Update to ECFR Personnel on Shared Services Talks/Fire Authority
Trying to Complete Interlocal Agreement for EMS Levy Funding Transfer
Met with Randy Miller to discuss CFD Fire Marshal duties and Public Education Program
Type 3 Incident Management Team conducted DHS-Funded Training. Participated in:
Plans Section Chief
Public Information Officer
Processing Completed for New Part-Timers—they have started orienting on Day Shifts
Attended first ECAB Meeting since EMS Levy passed
Clark County Chiefs Meetings Have Been Tempestuous
Apparatus Renumbering
CERT class cancelled due to a lack of students.
Preparations continue for Start-up of Station 1-5
Dealing with EMS Response/Invoice Issues
Efforts on Hold for Easement for Hanger Project Behind Station 1-1
Drills: Ropes, SCBA Quarterly, Volunteer Association Business Meeting

Assistant Chief Bob Jacobs reviewed his written report.

Assistant Chief Dean Thornberry did not attend. No report was provided.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Brad Baldwin, Volunteer Liaison, had nothing to report.

MISCELLANEOUS REPORTS:

There were no miscellaneous reports.

FIRE DISTRICT BUSINESS:

Shared Services with Camas Fire & Rescue. Chief Koehler advised the Board that Camas has been asking for a significant number of items, improvements and services—in anticipation of opening Station 1-5. The Chief feels that, lacking a request for such items during preparation of the FY2009 budget, there are limited funds available for such items, improvements and services. Koehler feels willing to provide Station 1-5 (and other work sites for Camas personnel) with items, improvements and services similar to what ECFR would provide to its personnel. The Board agreed.

Additionally, Chief Leon (Camas FD) has advised that his Agency will be short-staffed when Station 1-5 opens. This is due to the fact that there will be 7 personnel in the Academy (2 who will need Paramedic Field Orientation after the Academy) who will not be available to help staff when daily staffing needs increase (April 17th). There could, therefore, be a lot of Overtime cost associated with staffing both Station 1-1 and Station 1-5. Koehler advised the Board that he will, first, try to use Part-Timers, Administrative Officers, and Volunteers to staff Station 1-1—before paying Overtime to Camas personnel. The Board agreed.

EMS Response Billing. There were no EMS Response billing issues discussed.

Debt Forgiveness.

There were no Debt Forgiveness requests to consider.

Bear Prairie Satellite Station

Bid for Professional Services—“As Built” Drawing for Existing Barn and Construction Plan for Remodel. Bid packets were sent to five vendors. None submitted sealed bids. Chief Koehler feels that the District has met State Bid Requirements by publishing two legal ads over a period of four weeks. State Law now allows the Fire District to seek a vendor—and negotiate a deal. Koehler recommended Architects Associative, one of the five vendors who requested a project information packet. The District has favorable past experience with this vendor—who was the only Vendor in the immediate area to seek information about the project.

MOTION (by Cox): To Authorize the Board Chairman to negotiate an appropriate agreement to complete the drawings needed for the Bear Prairie Remodel Project. SECONDED by Goodnight. Motion Passed. Commissioner Rasmussen Abstained due to z potential conflict of interest (he is related to one of the Primaries in the firm).

Repaint the Interior of Station 1-5. Four quotes were obtained for repainting the interior of Station 1-5. Blue Valley, LLC was the low bid. Staff feels that Blue Valley’s bid meets the requirements of the Fire District.

MOTION (by Goodnight): To accept Blue Valley, LLC’s bid of \$3,516.50, for repainting the interior of Station 1-5. SECONDED by Cox. Passed Unanimously.

Ballot Measure for 5-Member Board. The Fire District’s Attorney is still working on the resolution to maintain a 5-Member Board. It will be submitted to Clark County for the Primary Election.

Amended Budget Resolution. With the strong possibility that the Fire District will get the Assistance to Fire Fighter’s Grant—for Wellness/Fitness—the District will need to amend the FY2009 budget to accommodate the \$95,000 grant revenue, as well as the \$95,000 expense associated with this project. Additionally, some funding from the \$30,000 line item on Paramedic Training needs to be moved into the Stipends/Reimbursement line—to accommodate that project. Staff has provided Resolution #102-02172009 with those two changes.

MOTION (by Larson): To adopt Resolution #102--02172009. SECONDED by Rasmussen. Passed Unanimously.

Appoint Alternate Volunteer Representative to BVFF&ROs. The Volunteers Association voted to have Jeff Walton serve as the Alternate Volunteer Representative to the Local Board for Volunteer Fire Fighters and Reserve Officers.

MOTION (by Larson): To appoint Jeff Walton as the Alternate Volunteer Representative to the Local BVFF&ROs. SECONDED by Cox. Passed Unanimously.

Annual Awards Banquet. Chief Koehler has started preparations for this year’s Annual Awards Banquet. He is requesting Board approval for the expenses associated with this project—per the appropriate line item in the FY2009 Budget.

MOTION (by Cox): To authorize the Chief to expend funds for the Annual Awards Banquet, not to exceed the FY2009 Line Item for this activity. SECONDED by Goodnight. Passed Unanimously.

Surplus Water Tender(s). Another Fire Agency has inquired to see if ECFR will be surplusing one or both of our oldest Water Tenders. Staff feels that one Tender could be surplused, now,

without hurting the District's ability to protect life and property. It would be preferable to keep the second Tender until after the District's new Tender arrives/is placed in September or October. The Board directed staff to find asking prices for comparable vehicles.

LOCAL BOARD FOR VOLUNTEER FIRE FIGHTERS & RESERVE OFFICERS

Chairman Gary Larson called the Local Board for VFF&ROs Meeting to order at 7:57 PM. There were no items of business to consider. The Local Board for VFF&ROs Meeting was adjourned at 7:58 PM. The Minutes of the Local Board for VFF&ROs Meeting are filed separately.

EXECUTIVE SESSION:

There was no Executive Session.

ADJOURNMENT:

The Board adjourned at 7:59PM.

The next Regular Board Meeting is scheduled for March 3, 2009, 7 PM, Station 1-1.

Respectfully Submitted,

EAST COUNTY FIRE & RESCUE

by

Absent _____
John Clancy, Commissioner

Greg Cox, Commissioner

Harry Goodnight, Commissioner

Gary Larson, Chairman

Victor Rasmussen, Commissioner

ATTEST:

DISTRICT SEAL:

Scott Koehler, District Secretary